

AGRICULTURE,ANIMALHUSBANDRY, DAIRY DEVELOPMENT
AND FISHERIES DEPARTMENT

Mantralaya Annexe, Mumbai 400 032, dated 13th May 2002,

NOTIFICATION

INDIAN VETERINARY COUNCIL ACT, 1984.

No. VCA. 10/2001/35948/CR-426/2001/ADF-4—In exercise of the powers conferred by section 65 read with section 36, 38, 40, 41, 42, 44, 45, ,46, 47, 48, 50, 51, 52 and 54 of the Indian Veterinary Council Act, 1984 (52 of- 1984) and of all the powers enabling it in that behalf, the Government of Maharashtra hereby makes the following rules, namely :—

AND

AGRICULTURE,ANIMAL HUSBANDRY,DAIRY DEVELOPMENT
AND FISHERIES DEPARTMENT.

Mantralay Annexe,Mumbai-400 032, dated 18th October 2005.

NOTIFICATION.

INDIAN VETERINARY COUNCIL ACT 1984.

No.VCA 102004/22597/CR-435/ADF-4---In exercise of the powers conferred by sections 36,38,40,41,42,44,45,46,47,48,50, 51, and 54 of the Indian Veterinary Council Act,1984 (52 of 1984), and of all other powers enabling it in this behalf, the Government of Maharashtra makes the following rules to amend the Maharashtra State Veterinary Council Rules,2002,as follows,namely:---

PART- I

Preliminary

1. (1) These rules may be called the Maharashtra State Veterinary Council (Amendment) Rules, 2005 ;
(2) They extend to the entire area of the State of Maharashtra ;
(3) They shall come into force on the date of their publication in the *Official Gazette*.
2. (1) In these rules, unless the context otherwise requires,—
 - (a) " Act " means the Indian Veterinary Council Act, 1984 (52 of 1984)
 - (b) "Corrupt practices" means Corrupt practices;

- (c) " Election or re-election " means Election or re-election to the State Council;
 - (d) " Executive Committee" means Executive Committee appointed under section 40 of the. Act;
 - (e) "Form" means a Form appended to these Rules;
 - (f) " Nomination or Re-nomination" means nomination or re-nomination to the State Council;
 - (g) " President" means President of the State Council;
 - (h) " Registrar " means Registrar of the State Veterinary Council;
 - (i) " Returning Officer" means the Registrar or any other person authorized by the Government to act as Returning Officer;
 - (j) " Section " means a section of the Act;
 - (k) "Service" means the service constituted under these rules;
 - (1) "State Council " means the Maharashtra State Veterinary Council established under section 32 of the Act;
 - (m) "State Veterinary Register " means a State Veterinary Register maintained under section 44 of the Act;
 - (n) "Tribunal" means Registration Tribunal for the State Veterinary Council constituted under section 45 of the Act;
- (2) Words and expressions used in these rules but not defined above shall have the same meanings assigned to them in the Act.

PART-II

Election of Members to the State Council

- 3. (1) Notification for election.**—For the purposes of electing members of the State Council under clause (a) of sub-section (1) of Section 32, the Government shall, by a notification published in the *Official Gazette*, call upon the persons enrolled in the State Veterinary Register (for brevity's sake hereinafter referred to as 'the register')—maintained under Chapter VII of the Act to elect the said members in accordance with the provisions of these rules.

(2) Preparation of the Electoral Roll.—(i) Within a period of one month after the notification under rule 3 (1) is issued, the Registrar shall prepare the electoral roll which shall contain the name of every person whose name is entered in the register and whose registration certificate is valid on the day of publication of the electoral roll.

(ii) the names of the electors shall be arranged in the order in which they are entered in the register.

(3) Publication of the roll in draft.—The Registrar shall publish the roll prepared under rule 3 (2) in draft by making a copy thereof available for inspection by displaying it in the office of the State Council and office of the District Deputy Commissioner of Animal Husbandry and the Regional Joint Commissioner of Animal Husbandry of the State.

(4) Period for lodging claims and objections.—Every claim for inclusion of a name in the electoral roll and every objection to an entry therein shall be lodged within a period of twenty days from the date of publication of the electoral roll in draft under rule 3 (3), form I-A.

(5) Forms of claim and objection and the manner of their disposal.—

- (i) Every claim or objection in form I-A shall be signed by the person who requires his name to be included in the roll;
- (ii) Every claim or objection in form I-A to the inclusion of a name in the roll shall be preferred by a person whose name is already included in the roll and shall be countersigned by another person whose name is also included in the roll;
- (iii) Every such claim or objection, as the case may be, shall be examined by the Registrar who shall record his remarks thereon, following which he may either allow or reject the claim or objection :

Provided that, a claim or objection shall not be rejected unless the person making it is given an opportunity of making representation against such rejection.

(iv) the decision of the Registrar allowing or rejecting a claim or objection shall be final.

(6) Final publication of the roll.—(i) The Registrar shall, after discussing of the claims and objections, if any, under rule 3(5) prepare a list of amendments to carry out his decisions under the said rule and to carry out any clerical or printing error and other inaccuracies in the roll subsequently discovered or brought to his notice ;

(ii) The Registrar shall publish the roll together with the list of amendments by making a complete copy thereof available for inspection by displaying it at the office of the State Council:

(iii) On such publication, the roll together with the list of amendments shall be the electoral roll of persons who may elect the members of the State Council under clause (a) of sub-section (1) of section 32 of the Act.

(iv) A copy of the roll together with the list of amendment published under sub rule (ii) shall be sent by the Registrar to the State Government.

(7) Returning Officer and Assistant Returning Officer.—(i) The State Government shall, after receipt of copy of the electoral roll published under rule 3 (6), designate or nominate a Returning Officer who shall be either the Registrar or an officer of the State Government;

(ii) The State Government may also appoint one or more persons, who shall also be officers of the State Government, to assist the Returning Officer in the performance of his functions as Assistant Returning Officers;

(iii) Every Assistant Returning Officer shall, subject to the control of the Returning Officer, be competent to perform all or any of the functions of the Returning officer :

Provided that, no Assistant Returning Officer shall perform, the functions of the Returning Officer which relates to issue of ballot papers, counting of ballot papers and declaration of results of election.

(8) Appointment of dates for nomination, etc.—(i) The Returning Officer shall, by notification in the *Official Gazette*, or in such other manner deemed fit appoint.

(a) The date for making nomination which shall be the tenth day after the date of publication of the said notification, or, if that day is public holiday, the next succeeding day, which is not a public holiday;

(b) The last date for withdrawal of candidatures which shall be the second day after date of scrutiny of nomination or, if that day, is a public holiday; the next succeeding day which is not a public holiday;

(c) The date on which a poll shall, if necessary, be taken, which shall be a date not earlier than thirtieth day after the last date for withdrawal of candidates, and

(d) The date, the time and the place for counting of votes and for declaration of results which shall not be beyond the third day from the day of the poll.

- (ii) The notification issued under clause (i) of sub-rule (8), shall also invite nomination of candidates for election to the State Council and specify the place at which the nomination papers are to be delivered.
- (iii) The Returning Officer shall also publish the election programme in form II.

(9) Presentation of nomination paper and requirement for valid nomination.—

(i) On or before the date appointed under sub clause (a) of clause (i) of sub rule (8), each candidate shall send by registered post with acknowledgment due or deliver in person to the Returning Officer a nomination paper in Form III;

(ii) Every nomination paper shall be subscribed by two electors.- one as the proposer and the other as the seconder, and assented by the candidate proposed and seconded by them:

Provided that no elector shall subscribe as proposer or seconder more nomination papers than there are seats to be filled up and the candidate contesting the election shall enclose a demand draft amounting to rupees one thousand of any nationalised bank drawn in favour of “the Registrar, Maharashtra State Veterinary Council, Nagpur” as a earnest money. In case the candidate gets less than 10 per cent, of votes polled in the election, the earnest money shall be forfeited.”:

Provided further that if an elector subscribes to more number of nomination papers than there are seats to be filled up, the nomination papers first received by the Returning Officer equal to the number of seats to be filled up shall, if they are otherwise in order, be held to be valid, and if all such nomination papers subscribed by the same elector in excess of the number of seats ;to be filled up are received simultaneously. All such nomination papers held to be invalid.

(iii) On receipt of each nomination paper the Returning Officer shall endorse thereon the date and the hour of receipt.

(10) Rejection of nomination papers.—A nomination paper which is not received on or before the date appointed by the Returning Officer in that behalf shall be rejected.

(11) Scrutiny of nomination papers.—(i) On the date and the time appointed by the Returning Officer for scrutiny of nomination papers, the candidates and the proposer and the seconder of each candidates or other representatives duly authorized in writing by the candidates in this behalf may attend the office of the Returning Officer who shall allow them to examine the nomination papers of all the candidates which have been received by him as aforesaid;

(ii) The Returning Officer shall examine the nomination papers received and decide all questions that may arise as to the validity of any nomination, and his decision thereon shall be final.

(12) **Withdrawal of Candidature.**—(i) Any candidate may withdraw his candidature by notice in writing signed by him and delivered to the Returning Officer before the date fixed under sub clause (b) of clause (i) of Sub rule (8);

(ii) A candidate who has withdrawn his candidature shall not be allowed to cancel the withdrawal.

(13) **Publication of the list of contesting candidates.**—(i) Immediately after the expiry of the period within which candidatures may be withdrawn under rule 3 (12), the Returning Officer shall prepare and publish a list of contesting candidates i.e. to say, candidates who have not withdrawn their candidatures within the said period;

(ii) The said list shall contain the names (in alphabetical order) and the addresses of the contesting candidates as given in the nomination papers;

(iii) The said list shall be published in the *Official Gazette* and be given wide publicity in such a manner as the Returning Officer may deem fit.

(14) **The Poll.**—(i) If the number of duly nominated candidates for election does not exceed the number of members to be elected, the Returning Officer shall forthwith declare such candidates be duly elected. The responsibility of the supply of material, article etc.required for the election,shall be on the Registrar.

(ii) If the number of such candidates exceeds the number of members to be elected, the Returning Officer shall, not later than thirty days before the date appointed for the poll, send by post to every elector a letter of intimation in Form IV together with a numbered declaration paper in Form V and a ballotpaper in Form VI containing the names of the candidates in alphabetical order and bearing the Returning Officers initials or facsimile signature on a ballot paper cover addressed to the Returning Officer and an outer cover also addressed to the said officer:

Provided that, the ballot paper and other connected papers may also be sent to any elector on his applying to the Returning Officer for the same before the date appointed for the poll, if the Returning Officer is satisfied that the papers have not been sent to him;

(iii) A certificate of posting shall be obtained in respect of each such letter of intimation sent to an elector;

(iv) An elector who has not received the voting and other connected papers sent to him by post, or who has lost them or in whose case the papers before their return to the Returning Officer have been inadvertently spoilt; may transmit a declaration in writing to that effect and request the Returning Officer not later than fifteen days before the date appointed for the poll to send him fresh papers and if the papers have

been spoilt, the spoilt papers, shall be returned to the Returning Officer who shall cancel them on receipt;

(v) In every case in which such fresh papers have been issued, a mark shall be placed against the number relating to the elector name in the electoral roll to denote that fresh papers have been issued to him;

(vi) No election shall be invalid by reason of non receipt by an elector of his ballot paper and other connected papers.

(vii) Each elector shall have the right to vote for as many candidates there are seats to be filled by the election, and the vote shall be non transferable.

(viii) Every elector desirous of recording his vote shall, after filling up the declaration paper in Form V and the ballot paper in Form VI according to the directions given in the letter of intimation in Form IV enclosed ballot paper in the ballot paper cover, stick up and enclose in the said cover along with the declaration paper in the outer envelope addressed to the Returning Officer and send that outer envelope by post at the elector's own cost or by hand to the Returning Officer, so as to reach him not later than the appointed time for closure of voting on the date fixed for the poll;

(ix) On receipt by post, or by hand, of the envelope containing the declaration paper and the closed cover containing the ballot paper, the Returning Officer shall endorse on the outer envelope the date and the day and the hour of its receipt;

(x) All envelopes received after the said day and hour shall be rejected.

(15) Opening of the Cover.—(i) The Returning Officer shall open the outer envelopes at 10.00 A.M. on the day immediately next to the date fixed for the poll at the place to which the envelopes are addressed to him;

(ii) Any candidate may be present in person or may send a representative duly authorized by him, to be present at the time, when the outer envelopes are opened.

..(16) Rejection of Ballot Paper—(i) A ballot paper shall be rejected by the Returning Officer if,—

(a) The outer envelope contains no declaration paper outside the ballot paper cover, or

(b) the declaration paper is not the one sent by the Returning Officer,.

(c) the declaration paper is not signed by the elector, or

(d) the ballot paper is placed outside the ballot paper cover, or

(e) more than one declaration paper or ballot paper cover have been enclosed in one and same outer envelope;

(ii) In each case of rejection, the word 'rejected' shall be endorsed on the ballot paper cover and the declaration paper. The reasons for the rejection shall also be recorded, in brief, on the ballot paper cover;

(iii) After satisfying himself that the electors have affixed their signatures to the declaration papers, the Returning Officer shall keep all declaration papers in safe custody pending disposal under sub rule 19 of rule- 3.

(17) Scrutiny and Counting of Votes.—(i) On the date appointed for counting of votes, the ballot paper covers other than those rejected under sub rule (16), shall be opened and the ballot papers be taken out and mixed together;

(ii) The ballot papers shall then be scrutinized and the valid votes counted;

(iii) Any candidate may be present in person or may send a representative duly authorized by him, in writing, to watch the process of counting; the Returning Officer shall obtain signature of all such persons, present on such occasion and document shall be kept in his custody.

(iv) A ballot paper shall be invalid if,—

(a) it does not bear the Returning Officer's initials or facsimile signature, or

(b) a voter signs his name on the voting paper, or writes any word on it, or makes a mark on it by which it becomes recognizable as his ballot paper, or

(c) no vote is recorded thereon, or

(d) it is void for uncertainty of the vote recorded, or

(e) the number of votes recorded thereon exceeds the number of candidates to be elected, or

(f) the recording of the vote has been done at a place other than that provided for the purpose;

(v) the Returning Officer shall show the ballot papers to the candidates or their authorized representatives at the time; of scrutiny and counting of votes, if so required;

(vi) If any candidate or his representative makes an objection to the acceptance of a ballot paper on the ground that it does not comply with the specified requirement, or to the rejection of a ballot paper by the Returning officer, it shall be decided at once by the Returning officer whose decision thereon shall be final;

(vii) The Returning Officer shall nominate such number of scrutinizers as he deems fit in accordance with such directions as may be issued in this behalf by the Government of Maharashtra.

(18) Declaration of results. (i) when the counting of votes has been completed, the Returning Officer shall draw up a list of candidates in the order of highest votes polled by each and shall declare the result of the successful candidates in that order according to the number of seats to be filled up;

(ii) If any candidate thus declared elected refuses to accept the election, then in the place of that candidate one of the remaining candidates to whom the next largest number of votes have been cast, shall be deemed to have been elected, and the same procedure shall be adopted as often as a vacancy is caused in this way;

(iii) When there is equality of votes among any two or more candidates, then the person or persons, as the case may be who shall be deemed to have been elected shall be determined by lots to be drawn by the Returning Officer or any other officers authorised by him in such manner as he may determine.

(iv) The Returning Officer shall, as soon as the result is declared inform each successful candidate of his being elected to the State Council.

(19) Voting Papers to be retained.—(i) Upon completion of the counting and after the result has been declared, the Returning Officer shall seal the ballot papers and all other documents relating to the election, and shall hand them over to the Registrar and the Registrar shall retain the same for a period of six months and shall not destroy or cause to be destroyed these records even after the expiry of the said six months without the previous concurrence of the Government of Maharashtra.

20) Intimation of results of election.—(i) The Returning Officer shall intimate the name of the elected candidates to the Government of Maharashtra for enabling it to fulfill it's statutory obligation of publishing their names in the Official Gazette of government of Maharashtra under sub section (2) of section 32 of the Act.

(ii) In case of any dispute regarding the election, which may be lodged with the Returning Officer within fifteen days of declaration of the results of that election, it shall be referred to the Government of Maharashtra for it's decisions under section 37 of the Act. which shall be final.

PART-III

Election of President of the State Veterinary Council

4. (1) Register of Members of the State Council.—The Office of the State Veterinary Council shall maintain a register giving the names and other details of the Members elected or nominated to it from time to time.

(2) Procedure for election of the President of the State Council.—

(i) The election of the President of the State Council by the members of the Council from amongst themselves shall be held at the first meeting of the said Council after it's constitution or reconstitution, as the case may be;

(ii) The Register shall invite the members present at that meeting to make their nomination for the office of the said President. Each nomination shall be supported by another member present at that meeting as the seconder.

Provided that no member shall nominate or second more than one member for the said Presidentship.

(iii) If there be only one person so nominated for President he shall be declared duly elected as President of the State Council:

(iv) If there be more than one member duly nominated and seconded for the Presidentship, the Registrar shall proceed to take ballots in the following manner.—

(a) A ballot paper duly numbered and signed by the Registrar shall be given to every member present who shall write on it the name of the person they like to vote for the office of the President. The folded ballot paper shall be handed over to the-Registrar:

(b) On receipt of the ballot papers, the Registrar shall count the number of votes secured by each contestants and shall declared the member who secures the largest number of votes to be duly elected as the President of the State Council:

(c) If there is an equality in the votes secured by two or more contestants thus making it difficult to decide as to who gets the maximum votes the Registrar may then decide the issue by taking lots in such manner as deems fit, and the person so identified by the draw of lots shall be declared as duly elected as the President of the State Council.

“ Provided that, the election of President shall be held only if two third number of total members or nine members are present. It is the responsibility of the Registrar to conduct the election of President, in the first meeting in suitable and fair conditions.”

PART- IV

Procedure for transaction of business of the State Council

5. Time and Place of business. — (1) The business meetings of the State Council shall ordinarily be held once in, every three months at such time and place as - may be decided, by it's President :

Provided that, the place chosen shall be within the State of Maharashtra:

(2) The President of the State Council may in the course of a meeting of the said Council decide the date of next meeting:

(3) A special-meeting of the State Council, if deemed necessary, shall be called by the President on seven days notice at any time;

(4) The last meeting of the State Council held in any financial year, shall be the annual meeting of that Council for that year;

(5) The Registrar shall give the information about the meeting well in advance (not less than fifteen days before the date of meeting) to all the members by letter sent Under Certificate of Posting;

(6) The Registrar shall issue alongwith the notice for the meeting, a preliminary agenda stating the business to be brought before the meeting;

(7) In case of a special meeting, however, the Registrar shall, not less than Seven days before the date fixed for that meeting, issue alongwith the notice for the said meeting the items of business on the agenda proposed for the meeting:

(8) A member who wishes to move any motion not included on the agenda for an ordinary meeting or to move an amendment to any item of agenda so included, shall give notice thereof to the Registrar, in writing, not less than seven days before the date fixed for the meeting;

(9) Every meeting of the State Council shall be presided over by the President. In case the President is absent ,the meeting of State Council shall be presided over by any other member chosen by the members present from amongst themselves.”

(10) The quorum necessary for transaction of business at a meeting of the Slate Council shall not be less than one third of the strength of the Council:

(11) If at the time appointed for a meeting there is no quorum, then the meeting shall not commence until there is a quorum, and if even at the expiry of one hour from the appointed time, there is no quorum, the meeting shall stand adjourned to such future date and time in the same quarter as the President of the State Council may appoint:

Provided that, if the required quorum is not available in such meeting, the meeting shall not be adjourned for want of quorum again and shall be held on the same day after the expiry of thirty minutes without consideration of any quorum;

(12) all questions which come up before any meeting of the State Council should be decided by a majority of the members present and voting.

(13) In the case of an equality of votes, the presiding person shall have the casting vote;

(14) A copy of the minutes of each meeting of the State Council, whether ordinary or special, shall be prepared by the Registrar and submitted to the President within seven days of the day of meeting for authentication. Thereafter the Registrar shall send a copy of the same to each member within fifteen days as provided under rule5(5);

(15) If any objection regarding the correctness of the minutes is received within thirty days of the dispatch of the minutes by the Registrar such objection together with the minutes as recorded and authenticated shall be put before the next meeting of the State Council for conformation. At this stage no question shall be raised except as to the correctness of the records of the meeting :

Provided that if no objection regarding a decision taken by the State Council at a meeting is received within thirty days of the dispatch by the Registrar of the minutes of the particular meeting, such decision may, if expenditure, be put into effect, before the confirmation of the minutes at the next meeting :

Provided further that, the President may direct that action may be taken on a decision of the Council before the expiry of the period of thirty days as specified above;

(16) The minutes of the State Council shall, as soon as is practicable, after their confirmation, be made up in sheets and consequently paged for insertion in a volume, which shall be supplied free of cost to each member of the State Council, and such copies maybe sold to the public at a price to be fixed by the State Council;

(17) A report shall be kept of the observations and of the discussions at the meeting of the State Council in an accurate manner, as far as possible, for perusal by the members of the State Council. The detailed proceedings of the meetings which shall be treated as “Confidential” shall be kept in the office and shall be open to members for inspection. A copy of the proceedings in full or in part shall be supplied to any member, who may apply for it. Such copy

shall be 'Confidential' and supplied on the payment of fee fixed by the President and such fee shall not exceed the cost of copying. No copy of proceedings held in camera shall be supplied out; but such proceedings can be inspected by the members.

PART-V

6. Powers and Duties of President (1) The President shall exercise such powers and perform such duties as he considers necessary in furtherance the objects for which the Council is established.

(2) In the case of urgency, the President may take the necessary action and intimate the fact to the Executive Committee and the Council.

Provided that, no such action shall be taken in anticipation of approval in matters of policy involving an expenditure more than of Rs. 10,000.00 from the sanctioned budget.

(3) If the office of the President is vacant or if the President for any reason is unable to exercise the powers or perform the duties of his office, the Registrar shall act in his place and shall exercise the powers and perform the duties of the President.

- PART-VI -

EXECUTIVE COMMITTEE AND OTHER COMMITTEES

7. (1) The State Council may under section 40 of the Act constitute Executive Committee from amongst its members and may .constitute other committees for such general or specific purposes as the Council considers necessary and may co-opt any person or persons specially qualified to advise on any matter to any Committee other than the Executive Committee.

(2) The Executive Committee shall have six members including the President and the Registrar of the State Veterinary Council, who shall act as President, and Secretary of the Executive Committee, respectively and one member from the four elected members of the State Veterinary Council, one member from the Maharashtra Animal & Fisheries Sciences University, Nagpur, one member nominated by the State Government or nominated by head of the Commissionerate of Animal Husbandry, Pune, one member nominated by the State Government from the Maharashtra Veterinary Gazetted Officers Association.

(3) The meeting of the Executive Committee shall generally be governed by the rules applicable to the meetings of the State Council.

(4) If at the time appointed for a meeting of the Executive Committee a quorum is not present, the meeting shall not commence until a quorum is present, and if a quorum is not present on the expiration of an hour from the time appointed for the meeting or during the course, of any meeting, the meeting shall stand adjourned to such time and date as the President may appoint. 1/3 of the total members of the Executive Committee shall form a quorum:

Provided that when a meeting of the Executive Committee is adjourned for want of quorum, no quorum shall be necessary for the adjourned meeting.

(5) The President, when present, shall preside over every meeting of the Executive Committee, and in his absence the members present shall elect one of the members present to preside over the meeting.

(6) The term of office of an elected member of the Executive Committee shall be for three years from the date of his election or till the Executive Committee takes over after its appointment whichever is later :

Provided that, the Executive Committee shall cease to function with the termination of the State Council that appoints the Committee, irrespective of the reasons for termination of the State Council.

(7) The Executive Committee may invite a member of the State Council who is not a member of the Executive Committee to attend any meeting of the Executive Committee, Any member so invited shall be free to participate in the discussions of the Executive Committee but shall not have the right to vote.

(8) The Executive Committee shall exercise all the powers of the State Council in the implementation of the decisions of the State Council and shall have the power to take decisions on behalf of the State Council in all matters except those falling in the sphere of other Committees. It shall also perform the functions of the State Council that are of administrative nature :

Provided that it shall not apply to matters of policy involving an expenditure exceeding Rs. 25,000.00. per annum from out of the sanctioned budget provision of the State Council that are of administrative nature.

(9) A copy of the minutes of each meeting of the Executive Committee shall be submitted to the President within seven days of the meeting and after having been attested by him shall be sent to the members of the Executive Committee within twenty, days of the meeting;

If no objection to their correctness is received within fifteen days of their dispatch, any decision taken thereon shall be given effect to. The minutes shall be sent to the members of the State Council after confirmation by the Executive Committee :

Provided that, the president may direct that an action be taken on a decision of the Executive Committee before the expiry of the period of fifteen days specified above, in exigencies.

(10) The powers and functions of other Committees and the number of its members shall be determined at the time of the constitution of the Committees and unless the State Council otherwise specifies, each Committee shall have full power, within the sphere of the functions assigned to it to take decisions :

Provided however, that if decision shall be subject to ratification by the State Council in the following cases namely,—

- (a) Where matters of policy are involved
- (b) Where the Committee's decision involves an expenditure on the items exceeding Rupees Ten Thousand per annum from out of the sanctioned budget; and
- (c) where according to the provisions of the Act or rules of the State Council, orders of the State Council are necessary;

(11) The Committee constituted by the State Council shall submit its report duly signed by the members of the Committee with note of dissent if any, to the Registrar. Registrar on receipt of such report shall present the same before the next meeting of the State Council where a final decision shall be taken.

PART-VII

Fees and Allowances to President, and other Members of the State Council and Members of the Committee (other than members of the State Council)

8. Fees and allowances.—(1) The President and members of State Council and the members of the Committees (other than members of the State Council) (not being the Registrar *or* officers of the State Council) shall be paid by the State Council for the attendance at any meeting of the State Council and its Committees, a fee per day for each meeting at such rate as the Executive Committee of the State Council may, from time to time, decide :

Provided that, in the case of a member who is an official of the State Government, he may claim travelling and halting expenses from the State Council to the extent that he does not claim from the relevant Government.

(2) The President and other members and the members of the Committees (other than the member of the State Council), shall, in addition to fees, to which he may be entitled under rule 8 (i), be paid his Traveling and Daily Allowance

at the highest rate applicable to State Government employees of the first Grade under Traveling, Allowance and Daily Allowance rules of the State Government.

(3) The Registrar and other officers of the Council shall be paid their Traveling and Daily Allowances at the rates as applicable to State Government employees of the corresponding grades under Travelling Allowance Rules of the State Government as amended from time to time.

(4) The President of the State Council shall be the self controlling authority.

(5) In other cases, the President shall be the authority competent to sanction air or air-conditioned travel, to entitled persons.

(6) Under special circumstances, in regard to cases not covered under these rules, the President shall be the authority competent to sanction air or air-conditioned travel if the work is in the State Council's interest:

Provided that, such cases shall not be taken as precedents and be considered on individual merits.

(7) All other matters pertaining to travelling and daily allowances, not covered by these rules shall *mutatis mutandis* be as per travelling allowance rules of the State Government pending formulation of separate travelling and daily allowances rules of the State Council.

(8) The rates of Travelling and Daily Allowances shall be at the same rates as applicable to the State Government employees of corresponding grades and shall stand revised consequent upon the revisions of these Rules by the State Government.

Part -VIII

Tenure of Office and Powers and Duties of Registrar and Other Officers and Servants of the State Council.

9. Tenure of Office, Powers and Duties of Registrar, Officers and Servants.

(1) The term of office of the Registrar shall be fixed by the State Council at the time of appointment. He shall retire on attaining the age of 58 years unless otherwise determined by the State Council.

(2) The Registrar shall be the Executive Officer of the State Council.

(3) He shall perform such duties as have been assigned in the Act and the rules and also as assigned by the President. He shall also be responsible for the safety of the property of the State Council, the control and management of the office and for the accounts and correspondence.

He shall see that the office staff attend punctually and generally fulfill all such duties as may be required of him by the State Council for the purposes of the Act. He shall attend and take note of the proceedings of meetings of the State Council, the Executive Committee and other Committees.

(4) The Registrar shall, not less than ninety days before the expiration of the term of any member of the Council, draw the attention of the president to the approaching vacancy and latter shall forthwith report it to the State Government in order that a new member may be nominated or elected to fill the vacancy from the date on which the vacancy occur.

(5) Members of Ministerial and Group 'D' staff shall be required to retire on attaining the age of 58 years or as per the State Government Employees :

Provided that, the State Council may at its discretion extend the tenure of a member of the ministerial or lower grade staff for any period not exceeding two years.

(6) The State Council may as provided in sub-section (/) of Section 42 of the Act appoint a Registrar with the previous sanction of the State Government who shall act as Treasurer unless the State Council appoints any person as Treasurer and may also appoint such other officers and employees as it may deem necessary to carry out the purposes of the Act.

(7) The State Council shall make all appointments against the posts sanctioned. The terms and conditions etc. of appointment and other service conditions of the officers and employees shall be the same as for the State Government employees for similar category of posts.

(8) The State Council may obtain the services of the State Government employees on deputation basis.

(9) The State Council shall frame recruitment rules prescribing the qualifications and experience required for appointment to a post as per the recruitment rules of the State Government for similar categories of posts. However, the Registrar must possess a recognized veterinary qualification.

PART-IX

10. State Veterinary Register.—The State Council, shall, as provided for under section 44 of the Act, maintain the State Veterinary Register for registration in Form of Appendix I attached herewith, containing the names and other relevant particulars of persons possessing the recognized veterinary qualifications and registered with the State Council under the Act.

11. Application for registration and registration fees.—(1) Every person who holds a recognized qualification included in the First and Second Schedule to the Indian Veterinary Council Act, 1984, and resides in the State and is not otherwise disqualified shall apply to the Registration Tribunal or the Registrar, as the case may be, in Form 'A' duly filled in and signed by him alongwith Provisional or Degree Certificate in Original. Every applicant should submit three copies of his recent passport size coloured photographs,

(2) Every application shall be accompanied by a registration fee of Rs. Twenty Five through Bank Draft or I.P.O. Drawn in favour of Registrar, State Veterinary Council.

(3) The Registrar in accordance with the decision taken under sub-section (3) and (4) of Section 45 of the Act, shall enter the name of such veterinary practitioner in the Register and shall thereupon issued a certificate of Registration in Form-'C'.

(4) Upon establishment of the State Council, the Register prepared under section 45 of the Act shall be given together with the application fees so received for registration in the custody of the Registrar of the State Council.

(5) The State Veterinary Council shall charge a fee of Rs.10/- from persons applying for a copy of the State Register under section 51.

(6) In the event of loss or destruction of the registration certificate, the holder may at any time during which such certificate is valid, apply in Form-'G' on payment of Rs.10/- (Rupees ten only) as fee prescribed under section 54 of the Act. The Registrar on being satisfied about the contents of the application shall grant a duplicate certificate. The Certificate issued under this rule shall be marked 'DUPLICATE' on the face of it.

(7) **Provisional Registration.**—The Council shall issue provisional registration certificate in form 'K'; to such graduates who have completed the academic requirements for degree course. Every graduate is required to get himself registered provisionally before allowed to undergo internship training for the prescribed period. The provisional registration shall be limited only for the internship training. Every graduate shall be required to apply for the provisional registration in the Form- 'A-1' through the Dean or Principal of the Veterinary College concerned from where he completed academic course. On completion of internship training, every graduate shall apply for permanent registration and shall surrender his provisional certificate alongwith application for registration to the State Council.

12. Transfer of Registration. (1) A register veterinary practitioner of other State who wants to practice veterinary medicine in the State, may apply on payment of Rs. 15 (Rupees Fifteen only) as the fee prescribed under section 52 of the Act to get his name registered in the State Veterinary Register on application in the Form 'T' duly recommended by the State Council where he is already registered to get his name transferred on the State Register of the State where he wants to practice alongwith No Objection Certificate of the State Council where he was already registered. The Registrar of the State Council shall satisfy himself before transferring his registration that no disciplinary proceeding is pending against him or for no other reason it appears to him that the application for transfer is not bonafide.

(2) The Registrar of the State Council before entering the name of such practitioners shall ensure that he has paid all dues of the State Council from where he is transferring his registration.

13. Renewal fee for Registration. — (1) Any person desiring to retain his name in the State Veterinary Register shall apply in form 'F' and pay to the State Council every five years a registration renewal fee of Rs. 15/- before the 1st day of April of the year in which his registration renewal falls due. .

(2) Where the said renewal fee is not paid within the period of thirty days from the due date mentioned in sub-rule (1), the defaulter's name shall stand removed from the said register and shall be restored to it only after the payment of the said renewal fee with fine which shall be Rs. 15/- for every month or part thereof of his fault :

Provided that the name so removed may be re-entered in the State Register on an application in the Form-'H' filled by the Veterinary practitioner on payment of Rs. 25/- (Rupees twenty five only) as prescribed under section 50 of the Act in this behalf, other than the usual renewal fee of Rs. 15/-(Rupees fifteen only) as prescribed under section 48 of the Act, along with the fine prescribed under sub-rule (2) of rule 13.

PART-X

14. (1) The State Council shall maintain appropriate accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in accordance with such general direction as may be issued and in such form as may be specified by the Auditor General of the State in consultation with the State Government.

(2) The accounts of the State Council shall be audited annually by the AuditorGeneral of the State or any person appointed by him in this behalf and any

expenditure incurred by him or any person so appointed in connection with such audit shall be payable by the State Council to the Auditor General of the State

(3) The Auditor General of the State and any person appointed by him in connection with the audit of the accounts of the State Council shall have the same rights and privileges and authority in connection with such audit as the Auditor General of the State has in connection with the Audit of Government accounts, and in particular shall have the right to demand the production of books of accounts, connected vouchers and other documents and papers and to inspect the office of the State Council.

(4) The accounts of the State Council as certified by the Auditor General of the State or any person appointed by him in this behalf, together with the audit report thereon, shall be forwarded annually to the State Government and the State Government shall cause the same to be laid before each House of the State Legislature.

(5) A copy of the accounts of the State Council as so certified together with the audit report thereon shall be forwarded simultaneously to the Veterinary Council of India.

PART-XI

15. Powers of Executive Committee :- Subject to the control of the State Council, the Executive Committee shall have full power and authority to do all such acts and deeds in respect of the property of the State Council which may be necessary or expedient for the purpose of the State Council and expend money therefrom, and in particular and without prejudice to the generality of this provision, the Executive Committee shall have the power namely :—

(a) to look after, manage and supervise the management of the property of the Council and to expend money required for that purpose;

(b) to pay all rates, rents, taxes, salaries or other dues;

(c) to acquire by gift, purchase, exchange, lease or otherwise to hand over and to sell, mortgage or otherwise dispose off any lands, buildings and other immovable and movable properties of the Council;

(d) to build, construct, maintain, pull down, alter, extend, improve and repair any building or structure of the State Council; and

(e) to delegate any of it's powers to the President, or Executive Committee, any authority or Officer of the State Council :

Provided that, the Executive Committee shall place before the next meeting of the State Council full information above any action taken in respect of the movable or immovable property of the State Council :

Provided further that no sale, lease or any other transfer of immovable property as specified in clauses (c) and (d) exceeding Rs.5,000/- (Rs. Five thousand) in value, shall be made without the previous sanction of the State Council.

16. Authority to receive benefactions etc.—The State Council is authorised to receive for the purpose of it's expenses, benefactions and contributions from private persons and bodies with the prior permission of that State Government and the proceeds of sale of reports and other publications.

17. Bankers of the State Council and operation of bank account.—

The Bankers of the State Council shall be local branch of State Bank of India or its subsidiaries or any Nationalised Bank. All funds of the State Council shall be paid into the State Council's account with that Bank and shall be withdrawn by means of cheques jointly signed by the President and the Registrar. The cheque books shall remain in the personal custody of the Registrar.

18. Investment of the State Council's Funds.—The funds of the State Council surplus to current requirements may on recommendations by the Registrar and with the sanction of the Finance Committee be invested in the following manner, namely :—

- (i) in promissory notes, stock or other securities of any State or Central Government;
- (ii) in stock or debentures or shares in companies, interests of which have been guaranteed by the Government of India, and
- (iii) In fixed deposits schemes of the Nationalised Banks.

19. Custody and Verification of the receipts, etc. Documents of investments.—An investment of the funds of the State Council shall be made in the name of the State Council. The safe custody of receipt shall remain in the personal charge of the Registrar and shall be verified once in six months with the register of securities maintained under rule 27 and a certificate of verification shall be recorded by the Registrar on the Register and countersigned by the President.

20. Preparation and approval of estimates of receipts and expenditure.—The Finance Committee shall prepare detailed estimate of receipts and expenditure for the next financial year and shall submit the same for approval by the Executive Committee at its next meeting to be held for the purpose before the first of November every year. One copy of the approved

estimates shall be submitted to the State Council and another to the Secretary, Animal Husbandry Department, of the State Government on or before first of November every year.

21. The funds of the State Council shall not be appropriated for expenditure on any item which has not been duly sanctioned by the State Council or by the President or Registrar as the case may be.

22. The Primary Unit of the appropriation shall be "pay of officers", "pay of establishment", "allowances and honoraria", "contingencies" and "leave". pension and provident fund contributions".

23. The President shall have power to reappropriate funds from one unit of appropriation to another within the total sanctioned estimate subject to State Government relevant rules. Copies of orders sanctioning such reappropriation shall be communicated to the Executive Committee.

24. The Registrar shall have the power to sanction expenditure of miscellaneous and contingent nature upto an amount not exceeding Rupees Two thousands and five hundred in each case. Expenditure in excess of that amount shall require the sanction of the President.

25. A permanent advance of Rupees Five Thousands only shall be made to the Registrar.

26. The Registrar shall be the certifying officer for travelling, halting and other allowances of Members and other employees of the Council and the President shall be so, far those of the Registrar.

27. The following registers shall be maintained by the State Council, Namely,—

- (1) The Cash Book.
- (2) The Classified Abstract,
- (3) The Register of Securities.
- (4) The Register of Stock and Furniture,
- (5) The Register of Stock of Cheque Books,
- (6) The Register of Leave, Provident Fund and Pension Contribution,
- (7) The Register of permanent advances.

28. The monthly accounts shall be compiled in the classified abstract according to the primary units of appropriation. Suitable secondary units may be opened at the discretion of the Registrar, who shall be responsible for the due preparation and maintenance of the accounts.

FORM-I

[See rule 3 (3)]

NOTICE OF PUBLICATION OF ELECTORAL ROLLS

Notice is-hereby given that the electoral roll for election of members of the Maharashtra Veterinary Council “as onhas been prepared in accordance with rule 3(2) “of the Maharashtra Veterinary Council Rules; 2005 and copies of the roll will be available for inspection at the Office of the Council and at the Office of the Dist.Dy.Commissioner and the Regional Joint Commissioner of Animal Husbandry of the State.

2. (a) Every claim for inclusion of a name in the roll; or

(b) every objection to,—

(i) the inclusion of any other person's name in the roll; or

(ii) to any particulars in any entry in the roll;

shall be addressed to Registrar in Form IA and shall be presented or sent by post to him at the address referred to above so as to reach him on or before the day of 200

Encl(1) Electoral Roll 1 topages.

(Sr.No.1 to)

(2) Specimen of Form IA.

Registrar,
Maharashtra State Veterinary Council,
Nagpur.

Nagpur,

Dated the day of of

FORM-‘IA’

(See rule 3(4) & (5))

**FILING OF OBJECTION FOR INCLUSION OF
NAME/CORRECTIONS IN THE ELECTORAL ROLL.**

(Person desiring to file Claim/Objection regarding incorrect inclusion of name/correction, should put his initials against the objection and should sign the Form. Counter signature of the other person whose name is included in the electoral Roll should be taken)

I, Dr. _____ (Full Name)

(Surname) (First name) (Father's/Husband's name)

(Village) _____ (Post) _____ Taluka _____

District. _____ Pin Code No. _____ inform that, I have registered my name with Maharashtra State Veterinary Council, Nagpur and my Registration Number is MSVC _____

(a) However, it is observed that my name has been deleted from the published Electoral Roll. Hence my name as mentioned above may be included in the electoral roll and for the same purpose I am filing my objection within the time limit.

(b) Discrepancies are observed in published electoral roll at Sr. No. ____ Necessary corrections may be made as under :

(i) Correction in the Name : _____

(ii) Correction in the : _____
Registration No.

(iii) Correction in the address : _____-_____

(c) Person at Sr. No. _____ is not registered/has not renewed upto date.

(d) Other Objections (if any) : _____

Attested copies of documents in support of proposed corrections are enclosed herewith. Necessary corrections may please be done.

Place : Signature : . _____

Date : Full Name. : . _____

Address : _____

Pin Code No.

Counter Signature :

Name : _____

Registration No. : _____

Address : _____.

Pin Code No. : _____

FORM-II

(See rule 3(8)(i))

Notice of Election

**ELECTION TO THE MAHARASHTRA STATE VETERINARY
COUNCIL, NAGPUR**

Notice is hereby given pursuant to the provisions of rule 3(8)(i) of the Maharashtra State Veterinary Council Rules, 2005 that

(1) An election is to be held of * 4 (Four) members of the Maharashtra State Veterinary Council elected by the registered practitioners from amongst themselves.

(2) Nomination of registered practitioners eligible to fill the seats @ is/ are invited.

(3) Forms of nomination paper may be obtained from the Returning Officer on application

(4) Nomination papers may be sent so as to reach the undersigned at on or beforeat.....

(Hours) (Date) (Place)

(5) Candidature may be withdrawn by a notice in writing signed by the candidate and delivered to the Returning Officer so as to reach him at or before..... On.....at.....

(Hours) (Date) (Place.)

(5-A) Nomination papers will be taken up for scrutiny at.....

(Hours)

on.....at.....

(Date) (Place).

(Candidate or his representative duly authorised will be permitted to remain present during the course of scrutiny).

(5-B) List of candidates contesting election will be published on..... at the Office of the Regional Joint Commissioner of Animal Husbandry for display.

6. In the event of election being contested.....

(a) the voting papers may be sent by the electors so as to reach the Returning Officer on or before on the at

(Hours) (Date) (Place)

(b) the votes will be taken up for scrutiny and counting at on the at

(Hours) (Date) (Place)

(7) A list of elected candidate will be published after completion of counting of votes forthwith in the State Council's office.

Date :.....

Returning Officer.

Address :.....

* Here insert the number of impending vacancies

@ Strike off the alternative not required.

FORM-III

(See rule 3(9)(i)]

FORM OF NOMINATION

Serial No. of nomination paper : _____

(to be filled in by the Contestant and Proposer)

I, Dr. _____ hereby nominate

(Surname) (First name) (Father's/ Husband's name)

myself as a candidate for the election of member to the Maharashtra State Veterinary Council.

1. Full Name of the candidate : _____

(Surname) (First name) (Father's/ Husband's name)

2. Full postal address of the Candidate with Pin Code

3. Serial number of candidate Sr.No. _____
in the electoral roll and

Regn.No. _____ Regn. No.MSVC _____

4. Full Name of the proposer : _____
(Surname) (First name) (Father's/Husband's name)

5. Full postal address of proposer with Pin Code

6. Serial number of proposer : Sr.No. _____
in the electoral roll and

Registration. No. _____ Regn. No.MSVC _____

Place :

Date :

Signature of Proposer Signature of Candidate.

(to be filled in by the Secunder)

I second the above nomination.

1. Full Name of the Secunder : _____
(Surname) (First name) (Father's/Husband's name)
2. Full postal address of Secunder with Pin Code : _____

3. Serial number of Secunder in : Sr.No. _____
the electoral roll and
Regn. No. _____ Regn.No MSVC: _____

Place :

Date ; _____ Signature of Secunder.

(to be filled in by the Returning Officer)

Serial No. of nomination paper : _____

This nomination paper was delivered to me in my office at
..... on

(Hours)

(Date)

Date : _____ Returning Officer.

**(Decision of Returning Officer Accepting or Rejecting the
Nomination Paper)**

I have examined this nomination paper in accordance with the provisions of the rule 3(11) of the Maharashtra State Veterinary Council Rules, 2005 and have decided as follows :—

Decision : _____

Date : _____ Returning Officer.

FORM -IV

[See rule 3(14)(ii)]

LETTER OF INTIMATION

Sir/Madam,

The persons whose names are printed on the enclosed voting paper have been duly nominated as candidates for election to the State Veterinary Council under Section 32(1) (a) of the Indian Veterinary Council Act, 1984 (52 of 1984) should you desire to vote at the election, I request that you will:

- (a) Fill up and sign the declaration paper (Form V);
- (b) *Mark* your vote in the column provided for the purpose in the voting paper (Form VI) as per instructions printed on the voting paper;
- (c) enclose the voting paper in the similar cover and stick it up; and
- (d) *enclose* smaller cover and the and the declaration paper in the outer envelope which is larger and on which my address is already printed and return the same to me by post at your cost or deliver it in person in my office so as to reach me not later than.....on the
the..... of 200

(Date) (Month)

2. The voting paper will be rejected if,—

- (a) the outer envelope enclosing the voting paper cover and the declaration paper is not sent by post or not delivered in person in my office or received later than the hour fixed for the closing of the poll; or
- (b) the outer envelope contains no declaration paper outside the smaller cover; or
- (c) the voting paper is placed outside the voting paper cover; or
- (d) the declaration paper is not the one sent by the Returning Officer to you, or
- (e) more than one declaration paper or voting paper cover have been enclosed in one and the same outer envelop;or
- (f) the declaration paper is not signed by the elector;or the
- (g) the voting paper is invalid.

3. A voting paper will be invalid if:—

(i) it does not bear the Returning Officer's initial facsimile signature; or

(ii) a voter signs his name on the voting paper or writes any word on it or makes any mark by which it becomes recognizable as his voting paper ;
or

(iii) no vote is recorded thereon; or

(iv) the number of vote, recorded thereon exceeds the number to be elected; or

(v) it is void for uncertainty of the vote exercised.

4. If a voter inadvertently spoils a voting paper, he can return it, not later than fifteen days before the date appointed for the poll, to the Returning Officer who will if satisfied of such inadvertence, is due to him supply another voting paper.

5. The scrutiny and counting of votes will begin ondate
at(Hour).

6. No person shall be present at the scrutiny and counting except the Returning Officer or such other persons as he may appoint to assist him and the candidates or their duly authorised representatives.

Returning Officer.

FORM -V

[See rule 3(14)(ii)]

DECLARATION PAPER

Election to the Maharashtra State Veterinary Council under Section 32(1)(a) of the Indian Veterinary Council Act, 1984 (52 of 1984).

Elector's name : _____

Registration Number on the State	}	
Veterinary Register and page		Reg.No.MSVC_-----
number in that Register or its		Page No.-----
Supplement (mentioning the year)		
in which the name appears.		

Elector's Declaration

I, (Name in full and designation, if any) declare that I am an elector for the election of members to the State Veterinary Council and that I have submitted no other voting paper at this election.

Station :

Date :

Signature of Elector.

FORM-VI

[See rule 3(14)(ii)]

BALLOT PAPER

Serial No. of voting paper.....

4(Four) members are to be elected to the Maharashtra State Veterinary Council under the Indian Veterinary Council Act, 1984 (52 of 1984).

Serial No.	Name and addresses of candidates duly nominated	Vote
1		
2		
3		
4		

Initials/facsimile signature of Returning Officer.

INSTRUCTIONS

1. Each elector has the right to vote for as many candidates as the number of members to be elected

2. He shall vote by placing the mark 'X' opposite the name(s) of the candidate(s) whom he prefers.

3. The ballot paper shall be invalid if,—

(a) it does not bear the Returning Officer's initials or facsimile signature;

or

(b) the voter signs his name or write word or makes any mark on it, by

which it becomes recognisable as his voting paper; or

(c) no vote is recorded there ; or

(d) the mark 'X' is so placed as to render it doubtful to which candidate it is intended to apply, or if it is placed against the names of more number of candidates than required to be elected.

--34--

FORM - ' A '

[See Rule 11(1)]

**APPLICATION FOR REGISTRATION IN STATE
VETERINARY PRACTITIONER'S REGISTER**

Form No. _____

Affix here
recent
coloured
photograph
3 x 2.5 cms

To

Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan,
Civil Lines, Nagpur 440 001.

I am to request you that my name and particulars which are shown below may be entered in the Maharashtra State Veterinary Practitioner's Register as per the provision of section 44 of the Indian Veterinary Council Act, 1984 and rule 11(1) of the Maharashtra State Veterinary Council Rules, 2005.

1. Full Name : _____
(in Block letters) (Surname) (First name) (Father's/ Husband's name)

2. Sex : Male/Female

3. Maiden Name (if applicant is a married woman). : _____
(Surname) (First name) (Father's name)

4. Nationality : _____

5. Full Professional/ : _____
Temporary address with Pin Code No. _____

Pin Code. _____

- 6) Full Permanent : _____
address with Pin Code. _____
Pin Code _____
- 7) Date of birth : _____
(Christian Era) Date Month Year.
- 8) Qualification possessed Name of degree _____
by applicant. Month & year of _____
degree awarded _____
Name of University _____
- 9) Name of the College. :- _____
- 10) Name of the State Veterinary : _____
Council, where the applicant _____
has already registered his/her _____
name.
Registration No. and Date : Registration No. _____ Date _____
- 11) I am enclosing following documents with the application :-
- (i) Proof of date of birth (Matriculation/S.S.C. Exam. Certificate in Original With one attested Xerox copy)
 - (ii) Degree/Provisional Degree Certificate Original (with one Xerox Copy.)
 - (iii) In case acquire higher qualification, Master Degree/Provisional Masters Degree/Ph.D. Degree Certificate (Original with one Xerox Copy).
 - (iv) Provisional Registration Certificate (Original).
 - (v) Three passport size recent coloured photographs. One is pasted on application form and duly attested by Gazetted Officer/Associate Dean/Principal/Head of the institute. Two spare copies are enclosed in envelope.
 - (vi) Oath duly signed.
 - (vii) Declaration duly signed.
 - (viii) Undertaking duly signed
12. Details of Fee. Amounts of rupees.
- (1) Registration Fee. _____
- (2) _____
- (mention here any other fee.)
- Total :- _____

Paid through Indian Postal Order No. _____
Dated _____
Or
Bank draft of _____ (Name of
Bank) _____ (Branch),
Demand Draft No. _____ dated _____

Certified that the particulars given above are true to the best of my knowledge and belief.

Hence it is requested to register my name and other particulars in the Maharashtra State Veterinary Practitioner's Register.

Yours faithfully,

Place : _____ (Signature of the applicant)
Date : _____ Name : _____
Address : _____
Pin Code No. _____

OATH

Being admitted to the profession of veterinary medicine, I solemnly swear to use my scientific knowledge and skills for the benefit of society through the protection of animal health, the relief of animal suffering, the conservation of livestock resources, the promotion of public health and the advancement of knowledge in veterinary science.

I shall practise my profession conscientiously with dignity and in keeping with the principles of veterinary medical ethics.

I accept as a lifelong obligation, the continuous improvement of my professional knowledge and competence.

Place : _____ Signature : _____
Date : _____ Name : _____
Address : _____
Pin Code No. _____

DECLARATION.

I, Dr. _____ hereby
Hereby declare that I have read carefully the Standard of Professional Conduct,
Etiquette and Code of Ethics for Veterinary Practitioners Regulations – 1992, vide
Notification No. G.S.R.395(E), dated 1-4-92 and aware of legal provisions. I shall
follow the same scrupulously during my life time.

Place : _____

Signature : _____

Date : _____

Name : _____

Address : _____

Pin Code No. _____

UNDERTAKING.

I, Dr. _____ hereby
submit undertaking that I have received Registration Certificate (Registration No.
MSVC/ _____) on the strength of Provisional Degree Certificate. I
will submit the Original degree Certificate to the Council within two months of
convocation or receipt by me, whichever is earlier. In case of failure, I am liable
for punishment which Maharashtra State Veterinary Council, deem fit.

Place : _____

Signature : _____

Date : _____

Name : _____

Address : _____

Pin Code No. _____

**GENERAL INSTRUCTIONS FOR FILLING APPLICATION
(REGISTRATION) FORM.**

1. Please read the form carefully and study the enclosures about Oath/Declaration and Undertaking, etc.
2. Overwriting in the application form is not allowed.
3. Application form should be filled-in by the applicant in his own handwriting.
4. The documents specified at Sr.No. 11 of application form are to be enclosed (i) to (viii) as under :--
 - (i) Proof of date of birth (Matriculation/S.S.C. Exam. Certificate in Original with one attested Xerox copy)
 - (ii) Degree/Provisional Degree (Original + 1 attested Xerox copy)
 - (iii) In case acquired higher qualification, Master Degree/Provisional Master Degree/Ph.D.degree certificate (Original with one Xerox copy)
 - (iv) Provisional Registration Certificate.(Original).
 - (v) Three passport size recent coloured photographs. One is pasted on application form and duly attested by Gazetted Officer/Associate Dean/Principal/Head of the institute. Two spare copies are enclosed in envelope.
 - (vi) Oath duly signed.
 - (vii) Declaration duly signed
 - (viii) Undertaking duly signed
5. Form should be sent by Registered Post or should be handed-over personally in the Council's Office during the working hours.
6. Prescribed fee should be sent by Demand draft payable at Nagpur in the name of the **“REGISTRAR, MAHARASHTRA STATE VETERINARY COUNCIL, NAGPUR”.**
No cash or money orders will be accepted.
7. Original Certificates will be returned in due course of time after verification.
8. Pin-Code should be mentioned at the end of every address to facilitate the postal correspondence.

FORM - A-I

(See Rule 11(7))

APPLICATION FOR PROVISIONAL REGISTRATION

To

The Registrar,
Maharashtra State Veterinary Council,
Nagpur.

Sir,

I, the undersigned
(Surname) (Name) (Father's /Husband's Name)

*Daughter of/Son of Shri.....
(Surname) (Name) (Father's /Husband's Name)

have passed final B.V.Sc. and A.H. Course work from, in
the month of of 20..... and University

*Enrolment/Registration No. -

I therefore, request you to kindly issue Provisional Registration Certificate for
undergoing internship training of six months duration. An *I PO/DD amounting to
Rs. 15/- bearing No. datedon.....Bank.
is enclosed. An attested copy of my B.V.Sc. & A.H. course work completion
certificate from

(Name of the College)

and two passport photographs are enclosed for consideration and further action at
your end.

Yours faithfully,

Enclosure:

Signature.

1. Passport photo (3 x 3 (cm) size)

2. B.V.Sc. & A.H. Course work completion certificate. Name of the Student

3. Rs. 15 Registration fee

*IPO/DD

Address :

Strike out where not applicable.

Maharashtra State Veterinary Council, Nagpur.

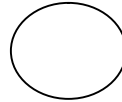
Near Udyog Bhavan, Civil Lines, Nagpur-440 001

(CONSTITUTED UNDER INDIAN VETERINARY COUNCIL ACT, 1984)

FORM-C

(See Rule 10(3))

REGISTRATION CERTIFICATE.



Regn.No.MSVC-_____

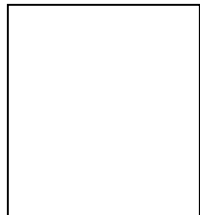
Seal of Council.

Renewed upto_____

Date : _

This is to certify that Dr. _____ whose

Particulars are given below, has been registered under the Maharashtra State Veterinary Council.



Name : _____
Date of Birth : _____
Father's/Husband's Name : _____
Qualification : _____
Name of the University : _____
and year of Passing. : _____
Address. : _____

“Certified that the above mentioned particulars of the Doctor are as found in the Maharashtra State Veterinary Practitioner's Register under the IVC Act 1984”. In witness thereof the Seal of Maharashtra State Veterinary Council and the Signature of the Registrar are affixed below;
This certificate is valid until the name of the Veterinary Practitioner is removed from the Register as per provisions of the IVC Act, 1984.

**REGISTER,
MAHARASHTRA STATE VETERINARY COUNCIL,
NAGPUR**

- N.B.
- 1.Report for change of address and additional qualification be given promptly.
 - 2.All enquiries made by the Registrar should be answered without fail.
 - 3.All persons registered under this Act. are legally qualified to practice Modern Scientific Veterinary Medicine/Animal Husbandry.
 - 4.Renewal of registration after every five years is mandatory as per section 48 of IVC Act, 1984 vide Notification No.G.S.R.119(E) dated 24/2/1992 at No.9
 - 5.M.S.V.C.Rules 2002 are applicable.

FORM - 'F'.
(See Rule 13(1))

APPLICATION FORM FOR RENEWAL OF REGISTRATION.

PassportSize
photograph
3 cm x 2.5
cm

To,
Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan, Civil Lines,
Nagpur - 440 001.

Sir,

I request you to renew my registration with Maharashtra State Veterinary Council as per Section 48 of Indian Veterinary Council Act, 1984 (52 of 1984) & Rule 13(1) Maharashtra State Veterinary Council Rules, 2002. Particulars are given below :

1. Full Name : _____
(In Capital letters) (Surname) (Name) (Father's/Husband's Name)

2. Father's/Husband's Name : _____
(If applicant is a (Surname) (Name) (Father's/Husband's Name)
married woman)

3. Nationality : _____

4. Professional/ Temporary : _____
address for correspondence, _____
Pin Code and Telephone No. _____

5. Full Permanent address : _____
Pin Code and Telephone No. _____

6. Employment status : 1. P. G. Student.
with details. 2. Self-employed/Private Employed.
3. Employed in Government or other
institution/Retired.
4. Unemployed./Retired.

7. Date of birth : _____
(Christian Era) (Date) (Month) (Year).

8. MVC/MSVC Registration No.: _____

9. I am surrendering herewith my old original Registration Certificate.

10 Details of fee: _____ Amount of Rupees.

(1) Registration fee:

(2) _____
(mention here any other fee)

Total: _____

Paid through Indian Postal Order No. _____ Dated _____

Or.

Bank draft of _____ (Bank) _____
_____ Branch),

Demand Draft No. _____

Dated _____

11. I have read the instructions overleaf and have enclosed
_____ enclosures listed below:--

12. List of enclosures enclosed with the form.

i) Form – 'F'.

ii) Form – 'H'.

iii) Declaration.

iv) IPO/Demand Draft No. _____

Dated _____ for Rs. _____

v) Registration Certificate Original (with one xerox copy).

vi) Attested Xerox copy of Age proof.

vii) Master's/Provisional Masters Degree/Ph.D. Degree Certificate Original One
attested Xerox copy).

Yours faithfully,

Place :

Signature : _____

Date:-

Name : _____

Address. : _____

Pin Code No. _____

FORM 'G'

(See Rule 11(6))

APPLICATION FOR THE ISSUE OF DUPLICATE REGISTRATION
CERTIFICATE

To

The Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan, Civil Lines,
Nagpur-440001.

Sir,

I, the undersigned

(Full Name in the block letters)

am a registered Veterinary Practitioner bearing registration No.MSVC

2. My original registration certificate issued by the Veterinary Council of India has been*lost/destroyed, pertaining which a complaint has been lodged with the local police station and copy of the F.I.R. is enclosed in original, and affidavit to that effect made on stamp paper in the original is also enclosed herewith.

3. I would, therefore, request you to kindly issue me a duplicate certificate.

4. The necessary fee of Rs. 10/- (Rupees ten only) and Service Charges of Rs._____by crossed postal*/bank draft in favour of Registrar, Maharashtra State Veterinary Council, Nagpur is enclosed alongwith.

Date:-

Yours faithfully,

Place:-

Signature of the applicant.

(Write name and address in full block letters)

Strike out which is not applicable.

FORM- 'H'.

(See Rule 13(2))

APPEAL FOR RESTORATION OF NAME IN THE STATE
VETERINARY REGISTER

To,

The Registrar,
Maharashtra State Veterinary Council,
Nagpur-440001.

Sir,

1. I, the undersigned

(Surname) (First Name) (Father's/Husband's Name.)

holding qualification of do solemnly
declare that the following are the facts of my case on which I seek restoration of my
name in the State Veterinary register.

2. My name was duly registered in the State Veterinary register of
..... having registration No.date
(Name of the State)

3. My name was duly registered in the Indian Veterinary Practitioners register
No. having registration No.

4. At an enquiry held on theday of by the
State Veterinary Council, my name was directed to be removed from the said register
and the offence of which the said State Council directed the removal my name was
.....

(Use separate sheets for details if necessary)

5. Since the removal of my name from the register, I have been residing at
..... and my occupation has been

6. It is my request that my name has been restored in the register of State.

7. The grounds for the present application are :

(i)

(ii)

(iii)

8. The prescribed fee of Rs. 157- (Rupees Fifteen only) has been deposited by Crossed Postal ** Order/Bank Draft No. dated payable to the Maharashtra State Veterinary Council, Nagpur alongwith service charge of Rs.

9. I request that orders may be passed for restoration of my name in the State Veterinary register of..... (State).

Signature

On.....

Declared at

Place : Name and Address of applicant.

Date :

before me on (date) ** Judicial/Executive Magistrate/
Commissioner of Oaths.....

(Instructions : All facts and the grounds on which the appeal is made should be clearly and concisely stated. Use separate sheets if necessary,

** Strike out which is not applicable.

FORM - 'K'.

(See Rule 11(7))

PROVISIONAL REGISTRATION CERTIFICATE.

(Affix
photograph
size 3 x
205 cms.

Provi. Registration No. : _____

1. Name : _____
(Surname) (First Name) (Father's/Husband's Name)

2 Sex (Male or Female): _____

3. Date of Birth : _____

4. Father's Name : _____
(Surname) (First Name) (Father's Name)

5. Full Address with Pin Code : _____

6. Provisional Degree Certificate : _____

7. Name of College/ : _____
University.

8. Validity of the Certificate : _____

Nagpur :

Registrar

**Maharashtra State Veterinary Council,
Nagpur.**

Date :

-
- Note :** 1. The holder shall be entitled to practice medicine in the approved institution for the purpose of such training and for no other purpose.
2. The Certificate is to be surrendered in original at the time of Final Registration.

FORM 'T'

(See Rule 12(1))

**APPEAL FOR TRANSFER OF REGISTRATION IN THE STATE
VETERINARY REGISTER**

To.

Registrar,
Maharashtra State Veterinary Council,
Near Udyog Bhawan, Civil Lines,
Nag pur-440001.

Sir,

1. I, the undersigned,
(Surname) (First Name) (Father's Name)
holding qualification of do solemnly
(State the qualification)
declare that the following are the facts of my case on which I seek Transfer of
Registration in the State Veterinary register.
2. My name was duly registered in the State Veterinary register of
..... having, registration No.date
(Name of the State)
3. My name was duly registered in the Indian Veterinary Practitioner's register
on having registration No.
4. Since (.....) I have been residing
at and my occupation has
been
5. It is my request that my registration be transferred in the register of
Maharashtra State. No objection and no dues certificate from the State where I
was previously registered is enclosed herewith.
6. The grounds, for the present application are :
 - (i)
 - (ii)
 - (iii)

7. The prescribed fee of Rs. 15 (Rupee fifteen only) has been deposited by crossed Postal Order/*Bank Draft No. dated payable to the Maharashtra State Veterinary Council, Nagpur alongwith service charges of Rs.

8. I request that orders may be passed for Transfer of my name in the State Veterinary register of Maharashtra (State).

Signature

on (date)

Declared at

Place : Name and Address of applicant.

Date :

before me on (date)

** Judicial/Executive Magistrate/
Commissioner of Oaths.

*(Instructions : All facts and the grounds on which the appeal is made should be clearly and concisely-stated. Use separate sheets if necessary).

* Strike out which is not applicable.

APPENDIX-I
(See Rule 10)

REGISTER OF STATE VETERINARY PRACTITIONERS
(PROFORMA).

Sr. No	Name of the Practitioner (In Block Letters) Surname, First Name, Father's or Husband's name	Date of Birth	Nationality	Temporary or Professional address with Pin Code	Permanent Address with Pin Code.
1	2	3	4	5	6

Qualifications with name of University/ Institution awarding the Degree and Month and Year of obtaining the same.	State Registration Number with Date of Registration and Name of the State in which Registered.	Central Registration Number with Date of Registration if any.	If came on transfer Registration Number of previous State with Date of Registration and Name of State	Dated Signature of Registrar	Remarks
7	8	9	10	11	12

By order and in the name of the Governor of Maharashtra

Principal Secretary to Government.

